



Williams Investigation, LLC.

PERSONAL SERVICES AGREEMENT

This agreement is made on _____ between _____

("Client") and **Williams Investigation LLC Agency** ("Agency"). Agency refers to Williams Investigation LLC Agency and its agents, representatives, and employees.

The Agency agrees to commence performing such services as may be required. In its best judgment, in connection with payment recovery including, but not limited to:

- Locating persons (both in-state and out-of-state)
- Process service of court documents, subpoenas
- Attendance at court hearings
- Collection of judgments
- Surveillance work, if necessary

The Client agrees to pay in accordance to the following fee structure:

- Hourly rate is **\$75.00** per hour
- If amount owed is \$100 or less \$150.00 per case
- If amount owed is \$101 - \$500 \$200.00 per case
- If amount owed is \$501 - \$1,000 25% of recovered gross amount
- If amount owed is over \$1,000 30% of recovered gross amount

All parties to this agreement shall be jointly and separately responsible to Agency for the payment of services during the period of the case. Payment is due no later than 30 days after the close of the case. In the event, payment for services and costs are not paid as agreed, the Agency will have the option of termination of its services, submit a partial report and close all aspects of the case.

Client agrees that payment shall not be contingent upon the outcome of the payment recovery or litigation.

In addition, Client agrees to pay, including, but not limited to the following out-of pocket expenses:

- Mileage at .50 cents per mile
- Air fare, car rental, telephone (long distance)
- Necessary equipment rental, usage and reimbursement for loss thereof
- Informants, photography contract services, processing, audio, visual and video enhancement
- Any legal fees or costs incurred as a direct result of this matter
- Motel, hotel, apartment, house, lodging facilities deemed necessary to the matter
- Court time, deposition and conference time at the agreed to hourly rate.

Out-of-pocket expenses are Client's responsibility and must be reimbursed to Agency in all instances, including, but not limited to instances where recovery is successful or recovery is not successful.

It is the obligation of the Client to advise Agency of any and all court ordered restraining orders that may or may not pertain to the case. Agency will not do any research to determine the existence of such orders. Known court orders that are not disclosed to Agency and causes Agency to incur legal costs or use of time, will be paid by Client. In such matters, Agency shall retain its own legal counsel.

The parties have agreed that no communications shall be made between Client and third parties regarding payment arrangements (i.e. settlement, debt forgiveness) without notifying Agency. In the event such communications take place and a settlement or payment arrangements are reached, Client remains obligated to pay the agreed upon fees/costs.

Client agrees to keep Agency advised of the Client's telephone number, address and whereabouts at all times.

Client understands that Agency has made no promises or guarantees, real or implied, regarding the outcome of Client's matter. Agency shall be held harmless from any litigation arising from the payment recovery.

It is agreed that all employees of Agency cannot be hired, contracted, or retained to provide services offered by Agency to the Client for a period of two (2) years from date of this agreement. If any of the above-mentioned persons or contractors are retained by the Client, said Client will compensate the Agency at the agreed to rate in this agreement for the services rendered.

It is agreed and understood that Agency is not a debt collection agency, and therefore is not bound by the debt collection laws.

ENTIRE AGREEMENT: This agreement constitutes the entire agreement between the parties. This agreement can be modified only by a writing signed by both Agency and Client. This agreement is binding upon the parties, their successors master servant officers agents and or assigns. This agreement shall be governed by Michigan law.

Client: _____ Date: _____

Agency: _____ Date: _____